



HOUSING AUTHORITY OF YAMHILL COUNTY

Dear Vendor:

In compliance with the Department of Housing and Urban Development (HUD) and Federal regulations, we request you answer the questions below, and return this page to the Housing Authority of Yamhill County, PO Box 865, McMinnville, OR 97128.

- A Section 3 Contractor is one who hires low and very low income residents or provides subcontracting to businesses owned by low and very low income residents.
- Racial/Ethnic/Gender Codes are needed to track minority owned businesses. Please use the code that applies to the highest percentage of any one group that is no less than 51% of ownership.

Additionally, we are required to have a completed W-9 form for all vendors. If we do not have one on file we must withhold taxes at 31% on any money owed you. Please submit a completed and signed W-9 to the same address as above.

Your prompt response is greatly appreciated.

Thank you,

HAYC Accounting Department



Name (Business): _____

Taxpayer Identification or Social Security Number: _____

Are you incorporated? Yes No

Are you a Section 3 contractor? Yes No

Racial/Ethnic/Gender Codes (choose one)

- | | | |
|----------------------------|-----|----|
| 1 = White Americans | Yes | No |
| 2 = Black Americans | Yes | No |
| 3 = Native Americans | Yes | No |
| 4 = Hispanic Americans | Yes | No |
| 5 = Asian/Pacific American | Yes | No |
| 6 = Hasidic Jews | Yes | No |
| 7 = Women Owned Business | Yes | No |