



HOUSING AUTHORITY OF YAMHILL COUNTY

July 26, 2011

To: All Residents

From: Elise Hui, Executive Director

RE: **Participation Opportunity – Housing Authority of Yamhill County Board of Commissioners**



There is currently an opening on the Housing Authority of Yamhill County's Board of Commissioners. HUD regulations require the agency to have a person who is directly assisted by the Housing Authority of Yamhill County as part of their Board of Commissioners. This position will fill in for the remainder of the term of the prior Resident Board member with a term expiring December 31, 2015. This is an opportunity for you to become involved in your Housing Authority!

The Housing Authority Board of Commissioners meets at least once a month in the evening, applicants must commit to be available for these monthly meetings. The group consists of five representatives from Yamhill County and the resident representative helps to keep the flow of communication open between the residents and the Housing Authority. The five-member board is the governing body that directs policy to the staff.

**Any person directly assisted by the Housing Authority of Yamhill County who is interested in being on the Housing Authority of Yamhill County's Board of Commissioners is encouraged to pick up an application at the Housing Authority's main office located at 135 NE Dunn Place in McMinnville. Applications are due to Elise Hui, Executive Director, at the Housing Authority no later than 5:00 p.m. on Friday, August 12, 2011.**

**For further questions, please contact Elise Hui at 503-883-4318.**

**Thank you and I encourage you to get involved in your Housing Authority!**



This position requires a commitment of attending board meetings *at least* one evening per month. Are you able and willing to commit your time to being in attendance at the meetings? \_\_\_\_\_ Yes \_\_\_\_\_ No

RELATIVES/FRIENDS: Qualified relatives/friends are eligible for positions except in unusual situations where we need to avoid possible conflicts of interest. Do you have any relatives/friends (such as roommates) who currently work for us? \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, state name/s):  
\_\_\_\_\_

CRIMINAL RECORD: (Conviction of a crime is not an automatic bar to this position. Factors such as the nature and gravity of the crime, the length of time since the conviction and/or completion of any sentence will be considered.) Have you ever been CONVICTED, pled GUILTY, or NO CONTEST or FORFEITED BOND OR BAIL for any crime other than traffic violations? \_\_\_\_ Yes \_\_\_\_\_ No

If yes, give details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VERIFICATION AND SIGNATURE:

1. I authorize the investigation of all matters which the Authority deems relevant to my qualifications for serving on the Housing Authority Board of Commissioners, including all statements made in this application and in any attachments or supporting documents. I authorize you to request and receive such information and I release from all liability any persons or employers supplying it. I also release you from all liability, which might result from making the investigation.

2. I certify that the facts and information given in this application, in any attachments or supporting documents, and in any interviews are (or will be) true and complete to the best of my knowledge. I understand that any falsification, misleading statements, misrepresentation or omissions, generally will result in immediate termination, regardless of when and how discovered.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Unsigned applications will not be processed.